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Eric and I wanted to see if you were available next Tuesday or Thursday next week to review the District renewal documents. Upon receiving final approval from the City of Los Angeles, we will be requesting that you support the District renewal by signing a petition and ballot.

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The petition drive will take place during the month of April. I've attached DRAFT documents for your review. (I will bring them to our meeting so you do not have to print them out.) The San Pedro Management District Plan (MDP) summary is an abbreviated version of the complete Management District Plan. In the next couple of weeks, I will have the complete plan available. (about 60 pages) Please let me know if you would like to receive the complete plan.

In order to renew the District, we will need to collect signatures from more than 50% of all property owners (weighted by how much each owner pays) in the District. Once those signatures are collected, the LA City Council must pass an ordinance stating that it is the intention of the San Pedro BID to renew the district.

The second phase of the renewal process involves a balloting phase. We expect the balloting phase to be in May/June. The ballots will be mailed out by the City of Los Angeles. Upon completion of the balloting phase, the LA City Council will pass a second Ordinance of Resolution establishing the renewal District.

The term of our current District expires at the end of this year on December 31, 2017. By renewing the District for a 10-year term that will begin on January 1, 2018, we will ensure that there will be no interruption in services. The City of Los Angeles requires us to complete the process as shown in the attached timeline in order to meet the 8/1/17 LA County deadline.

We look forward to meeting with you to discuss the renewal of the San Pedro Business Improvement District.

Best regards,

[illegible]